I, _____________________________, hereby authorize Congressman Michael McCaul and his staff to contact and work with any federal agency on my behalf in regard to the matter described above—including receiving and forwarding correspondence and documents from me and the agency to facilitate the inquiry.

If you would like our office to be able to communicate with another individual (i.e. spouse, CPA, etc.) please complete the following. I authorize the release of information regarding this inquiry to:

Name: __________________________________________ Relationship: __________________________

Date __________________________

Signature of individual requesting inquiry (electronic signatures cannot be accepted)

Please return the form, and any supporting documentation you would like included with your inquiry, to one of the following offices:

*Note—for faster processing, please email your scanned privacy form and documents to McCaul.Casework@mail.house.gov

3301 Northland Dr., Ste. 212
Austin, TX 78731
phone: 512-473-2357
fax: 512-473-0514
Frequently Asked Questions

Q. Once I send Congressman McCaul my Privacy Authorization Form what happens next?
A. Once your form is received it will be assigned to one of Congressman McCaul’s casework staff who handles the Agency from which you are seeking assistance. Your request will be reviewed and an inquiry will be submitted to the Agency. Your caseworker will contact you via phone, email or letter to provide you with their contact information.

Q. How long does it take for a response to be provided to Congressman McCaul about your case?
A. Receiving an initial response can take an average of 30—120 days, depending on the complexity of the issue. Some complex cases can exceed this average. During this time, please be assured that my office checks in with the agencies to make sure that your case is receiving adequate attention in a timely manner. Once my office has an update, it will be provided to you as quickly as possible.
   - Congressman McCaul cannot dictate a federal agency to act in your favor
   - Congressman McCaul can request an expedite with a federal agency, but he cannot demand that an expedite be granted

Q. Are there issues you cannot help with?
A. My office is unable to provide assistance regarding problems with:
   - state or local agencies / entities
   - court / legal matters
   - private disputes

Q. I live outside Congressman McCaul’s district, but would still like your office to help me?
A. Congressman McCaul can only provide assistance to constituents who reside in Texas’ Tenth District. You should reach out to your Member of Congress. If you do not know who your Representative is you can look them up at www.house.gov. If you have contacted your Representative already and require further assistance, you should contact Senator Ted Cruz or Senator John Cornyn, who represent the entire state of Texas.